

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, APRIL 3, 2019**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by Board President, Brian Milk, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY.

**CALL TO
ORDER**

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mrs. Tammie McCauley
Mr. Nicholas Drew
Mr. Seth Barrows
Mr. Jason Burghardt
Mr. Douglas Markham

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal & Director of PE & Athletics
Mrs. January Pratt, Primary School Principal
Ms. Kimberly Matthews, Director of Special Programs
Mr. Gerald Abbey, Interim Facilities Director
Mr. Dennis Symons, Interim Head Bus Driver

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Barrows, to adjourn to Executive Session at 6:01 p.m. to discuss:
 - To review Special Education placement for particular students and consider them for approval.
 - To discuss Amendment of the 913 Examination.
 - To discuss a matter leading to the dismissal of a particular person.
 - To discuss the creation of a position.

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by Markham, seconded by Youngs, to adjourn Executive Session at 6:58 p.m.

**ADJOURN EXECUTIVE
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting 7:00 p.m.

RECONVENE

- 2. REPORTS – Move up on Agenda Odyssey of the Mind Presentation
- 7. EDUCATION & PERSONNEL
 - 5. Substitutes – Remove: Ken Pickard – Sub. Bus Monitor
 - Add: 8. Terminate Trista Welch, Bus Monitor

**ADD/DELETIONS
TO AGENDA**

- The Board moved to the Auditorium to see a presentation by the Odyssey of the Mind Intermediate and High School Teams.

**ODYSSEY OF THE
MIND PRESENTATION**

**SPECIAL EDUCATION
PLACEMENTS**

- Upon the recommendation of the Committee on Special Education, a motion was made by Drew, seconded by Markham, to approve the following placements:
#710022216; #710022277; #710022348; #710023264;
#710022626; #710123421; #710023718; #710022186;
#710022185; #710022213; #710123558; #710022539;
#710023264; #710022626; #710023802.
Yes-7, No-0

**APPROVE MINUTES
3/6/19, 3/14/19,
3/15/19, 3/20/19
3/21/19 MEETINGS**

- Motion made by McCauley, seconded by Burghardt, to approve the minutes of the Regular Board meeting held March 6, 2019, Special Board Meetings held on March 14, 2019, March 15, 2019, March 20, 2019 and March 21, 2019 as presented.
Yes-7, No-0

CALENDAR

- April 5 – Workers’ Compensation Self-Insurance Alliance Mtg.
- April 8 – Board of Education Special Meeting (Budget) – 5:30 p.m.
- April 8 – National Junior Honor Society – 6:30 p.m.
- April 9 – Special BOE Executive Session– Superintendent Search
- April 10 – Special BOE Executive Session– Superintendent Search
- April 10 Honor Society Blood Drive
- April 11 – Kindergarten Information Night – 6:30 p.m.
- April 17 – Board of Education Meeting (cancelled)
- April 22 - Board Petitions due by 5:00 p.m.
- April 23 – Bus Vote 11:00 a.m. – 8:00 p.m. (proposed)
- April 24 – Board of Education Meeting – Special Date – BOCES Budget Vote & Election – 6:00 p.m.
- April 26 – Sweets and Sounds 6:00 – 8:00 p.m.
- May 1 – Board of Education Meeting – 6:00 p.m.
- May 4 – Prom – 7:00 p.m.
- May 8 – Honor Society Induction Ceremony – 7:00 p.m.
- May 13 – Annual Budget Hearing – 6:30 p.m.
- May 14 – Spring Band Concert / Select Chorus – 7:00 p.m.
- May 16 – Intermediate Spring Concert – 7:00 p.m.
- May 21 – Board of Education Budget Vote & Member Election 11:00 a.m. – 8:00 p.m.
- May 27 – Memorial Day Parade Band & Select Chorus

**PUBLIC COMMENT:
TIMOTHY CALICE**

- Timothy Calice, Middle School Principal, asked for information on the bus vote so he could post it on the District website.

**REPORTS:
ATHLETIC REPORTS
WINTER SEASON –
MR. AYRES**

- Bryan Ayres, Director of PE & Athletics, highlighted the End of the Winter Season Reports which the coaches submitted:

- All teams held parent information meetings.
- Boys’ Basketball – discussion of keeping more than 12 athletes; Needs: fix showers in locker room and create a plan for better supervision of athletes during 9th period; continue use of athletic trainer and Hudl software; team volunteering activities and team building activities; Nate Barry – 1st Team MAC; Nate Erickson and Evan Walters – 2nd Team MAC.

- Girls' Basketball – Need better location for officials and respect For keys and equipment from other programs; Greene Tip Off Tournament- Emma Smith – MVP and All Tournament – Kylee Peck and McKenna Sergi; Newark Valley Christmas Tournament – All Tournament – Emma Smith and McKenna Sergi.
- Bowling – MAC 1st Team All Stars – Jakob Funnell and Brandyn Scott. Sean Miller at Greene Bowlodrome is very helpful and accommodating.
- Boys' Swimming – Need options for cooling upstairs seating area, Touchpad ordered, ports and diving boards need cleaning and inspection; majority of team qualified for sectionals.
- Wrestling – First merged team. Used Remind App for communication; excellent collaboration between coaching staffs and positive friendships developed between schools; Need to evaluate process used for transportation; Noah Kennedy received wildcard to State Tournament where he went 2-2. Merger feedback was positive.

- Board member Youngs thanked Greene and Oxford for thinking "outside the box" to benefit students.
- Bryan Ayres also commented that he is meeting with coaches and Boosters this month to discuss training rules and any suggested changes.
- The Enrollment Report for the period ending February 28, 2019 with a total student enrollment of 1017 was noted.

**BOARD COMMITTEE
REPORTS:**

- Nothing to report.

TRANSPORTATION:

- Dennis Symons, Interim Head Bus Driver, asked the Board for their permission to meet with Oxford to discuss the possibility of covering for each other when issues arise with sports trips and other emergencies. All districts are struggling to hire bus drivers. Greene currently has no issues covering our sports trips. Board agreed to pursue discussions.

FACILITIES:

- Gerald Abbey, Interim Facilities Director, commented on the following items:
 - Bus garage lighting has been ordered and should be Installed in 4-6 weeks.
 - Capital Project meeting April 4, 2019 at 1:00 p.m.
 - FEMA Items – The sink hole in the turf was repaired. Possibly old lights installed for the previous field in that area and settling caused the problem. Contractors are looking at the creek area which handles runoff from the hill across Route 12 and will be turning in costs to install a pipe and small roadway for access across the creek to aid with maintenance. FEMA will pay 75% of the cost. The concrete base holding the flag pole had some settling movement this winter and that will be fixed as well.
 - Scott Christian will be resigning at the end of this school year. Mr. Abbey commented that Scott has been one of the best maintenance mechanics he has every worked with and will be missed.

- Motion made by Burghardt, seconded by Markham, to amend the previous approved Board motion of November 7, 2019 to state *the authorized maximum examination costs to not exceed \$20,000.*

**AMEND 913
EXAMINATION
MOTION**

Yes-7, No-0

**EDUCATION &
PERSONNEL**

- The Superintendent of Schools recommends the following Board actions:

**ACADEMIC &
INSTRUCTIONAL
CALENDAR 2019-2020**

- Motion made by Burghardt, seconded by McCauley, to approve the Academic and Instructional Calendar for the 2019-2020 school year as presented.
Yes-7, No-0

**RESIGNATION(S):
ROBERT SLATER-
CUSTODIAL WORKER**

- Motion made by Youngs, seconded by Burghardt, to approve the resignation of Robert Slater, Custodial Worker, effective March 5, 2019.
Yes-7, No-0

**SCOTT CHRISTIAN -
CUSTODIAL WORKER**

- Motion made by Youngs, seconded by Burghardt, to approve the resignation to retire of Scott Christian, Custodial Worker, effective June 28, 2019, with appreciation for his service to the district.
Yes-7, No-0

**JAMES WALTERS -
H.S. PRINCIPAL**

- Motion made by Youngs, seconded by Burghardt, to approve the resignation to retire of James Walters, High School Principal, effective June 30, 2019 with appreciation for his years of service to the district.
Yes-7, No-0

**KENNETH PICKARD -
BUS MONITOR**

- Motion made by Youngs, seconded by Burghardt, to approve the resignation of Kenneth Pickard, Bus Monitor, effective April 1, 2019.
Yes-7, No-0

**CREATE FACILITIES
DIRECTOR LEVEL I
POSITION**

- Motion made by Drew, seconded by Markham, to create the position of Facilities Director Level I.
Yes-7, No-0

**REQUEST FOR UNPAID
LEAVE OF ABSENCE -
REBECCA BURROWS-
AIDE**

- Motion made by Youngs, seconded by Drew, to approve the Request for an Unpaid Leave of Absence of Rebecca Burrows, Aide, for one (1) day April 8, 2019.
Yes-7, No-0

**APPOINTMENT(S):
ROBERT HOLCOMB-
BUS MONITOR**

- Motion made by Youngs, seconded by Burghardt, to appoint Robert Holcomb as a Bus Monitor, effective April 4, 2019, for a one-year probationary period ending April 3, 2020.
Yes-7, No-0

SUBSTITUTE ROSTERS

- Motion made by Barrows, seconded by Burghardt, to appoint the following individuals to the Substitute Rosters as set forth below, effective April 4, 2019:

- Page Flanagan – (Current substitute) modify to include Substitute Teacher/LTA 6-12
- Deborah Brigmond – Substitute Teacher K-12
- Rebecca Nabinger – Substitute Aide K-12 & Cafeteria Worker

• Shannon Crosby – Substitute Cafeteria Worker
Yes-7, No-0

- Motion made by Youngs, seconded by Markham, to approve the trip request of the Chorus to go to Oneonta High School on May 15 or 16, 2019 and transportation by school bus.
Yes-7, No-0

**TRANSPORTATION
TRIP REQUEST –
CHORUS**

- Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by Drew, seconded by Markham, to approve the request of Ronald Genter, Bus Driver, to withdraw nineteen (19) days from the Non-Instructional Sick Bank. Said nineteen (19) days covering the period of April 8, 2019 through May 10, 2019.
Yes-7, No-0

**NON-INSTRUCTIONAL
SICK BANK – RONALD
GENTER – BUS DRIVER**

- Motion made by Drew, seconded by Markham, to terminate Trista Welch, from her probationary position as Bus Monitor, effective April 3, 2019.
Yes-7, No-0

- Motion made by Burghardt, seconded by Barrows, to accept the Internal Claims Audit Report for February 2019 as presented.
Yes-7, No-0

**BUSINESS & FINANCE:
INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Burghardt, seconded by Drew, to accept the Budget Status Reports for February 2019 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.
Yes-7, No-0

**REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Burghardt, seconded Youngs, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for February 2019 as presented.
Yes-7, No-0

**TREASURER'S RPT.
ACTIVITY FUNDS**

- Board member Barrows, Chairman of the Board Budget Committee read a statement summarizing the budget process and commenting on the Committee's recommendations as follows:

**BUDGET COMMITTEE
UPDATE**

• Budget process began in the fall when the Committee met and Mark Rubitski, Business Manager, projects the financial position of the district for next year. This is a best guess based on the current budget and potential upcoming expenses. Projections estimated a budget gap of \$798,000 for next year, and in 5 years a gap of \$2.6 million dollars.

• The Committee reviews every expense line in the budget. This year the Committee also met with all administrators to discuss their building budget needs. He thanked all their input and stated that it was an important part of developing the budget.

• Obstacles to the budget process include: regulations and Contractual obligations tie certain funds to specific expenses; tax cap limits the district's ability to raise funding; health insurance costs are out of control; and New York funding is not keeping pace with our rising expenses.

- New York's final state budget lowered our budget gap to \$716,000. The Committee's focus was to address the budget gap without impacting student programs.
- A list of budget reductions and additions recommended by the Committee was given to Board members for their review. The Committee also recommended transferring \$350,000 from reserves to help cover the shortfall.
- Funding for a School Resource Officer is still up for, discussion by the Board, but Board member Barrows stated that with the close proximity of our Police Headquarters, the excellent response time, and the ability of the officers to make regular visits to the school, he personally feels the district can do without a Resource Officer at this time.

- Mark Rubitski, Business Manager, stated that the amount recommended for transfer from reserves is less than we have taken over the last couple of year. He also commented that the legislature passed a lifetime 2% property tax cap, which will continue to limit the amount of taxes the district can collect. He stated that the budget process is good and thanked the Budget Committee and Administrators for their involvement this year.

- Board member Markham asked about the possible state funding for Resource Officers. Mark Rubitski responded that there was not enough of a majority to get it passed.

- Board member Youngs stated that \$50,000 for the School Resource officer is on the high end but funding would need to increase the amount from reserves. The district could look into asking for an increase in the number of times each week that Greene Police visit the school.

- Board member Drew commented that Smart Bond monies are going to upgrade building cameras which will add additional security.

- Board member McCauley asked how the administrators will meet student needs resulting from cutting item #1 on the list.

- Board member Drew stated that the Committee spent numerous hours discussing possible cuts. When the Committee met with the Administrators to discuss possible cuts, they gave their input of what cuts would have the least impact on students.

- Board member Youngs commented that what the Committee is proposing does not decrease the number of staff. The recommendations may not be ideal, but they are the best and least impactful that can be made given the situation.

- Board member Drew commented that if cuts need to be made every year, then the District needs to be looking ahead to anticipate what the needs may be down the road.

**BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, APRIL 3, 2019**

- Board member Barrows stated that the budget process could be started earlier as predictions of costs are usually pretty close to actual, and that way there would be a clearer picture of where we are at earlier.
- Board member Youngs thanked the Budget Committee for their work as it is the most demanding of all Board Committees. He also thanked the Administrators, Interim Superintendent Daniels, and Mark Rubitski, Business Manager, for their work.
- Board member McCauley asked for an outline of reserves and the definition of what each reserve can be used for.
- Board member Barrows asked if the Board was in consensus to eliminate item #12 from the proposed budget reductions/additions list.
- Board member Burghardt commented that there needs to be a designated check-in process for when Greene Police are in the building so that all administrative offices are aware.
- Board member Barrows commented that the finalized budgets need to be followed, with no non-emergency overages.
- Board member McCauley asked if even everything is done right, is this process sustainable.
- Board member Barrows stated that if we don't stay within budget parameters, we are definitely bankrupt in 6 years.
- Board member Youngs commented that everyone is very frustrated, but there are so many budget items that we don't have control-over.
- The Board will vote to adopt the budget at a Special Meeting on April 24, 2019.
- Board member McCauley stated that the Audit Committee did not meet, as no response was received from the RFP sent out for auditing services. The RFP has now been sent to 5 specific auditing firms to submit proposals by April 26th. The Committee will meet once proposals have been received. Mark Rubitski, Business Manager, will also contact each of the 5 firms personally.
- Nothing.

**AUDITING
COMMITTEE:**

**DISCUSSION ITEMS:
REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
1/17/2018	Bus Garage-outside lighting,	BOE & Facilities Director	Ongoing
5/2/18	Legislative Committee – Community Member – Student Enrollment	BOE	Ongoing
8/1/18	BOE Meeting/One Per Month	BOE	June 5, 2019
9/5/18	Transfer to Capital Reserve	BOE	Ongoing
10/17/18	Training Rules Policy Review	BOE	May 2019

SUPERINTENDENT'S REPORT:

- Interim Superintendent Gordon Daniels reported on the following:

- Interim Superintendent Daniels commented that the budget process is extremely difficult and the worse part of being a Superintendent. Everyone involved in the process has worked very hard, there have been good discussions and a lot of agonizing decisions. He reiterated that the Budget Committee and Administrators tried to do the right thing without affecting programs.

REVIEW COMMITTEE SCHEDULE:

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 2, 2019	
Building & Grounds	Jan. 15, 2019	April 4, 2019 @ 1:00 pm
Transportation	Jan. 16, 2019	
Employee	Dec. 5, 2018	
Audit	Jan. 15, 2019	
Curriculum & Technology	Aug. 15, 2018	
Legislative	March 1, 2019	
Tenure	April 17, 2018	
Extra-Curricular		
Policy	Sept. 28, 2018	

* Buildings & Grounds tomorrow 4/4/19 @ 1:00 p.m.

PUBLIC COMMENT:

MERYT ALLMENDINGER

- Meryt Allmendinger, Bus Driver, thanked the Board All they have done to help the transportation department amid all the turmoil. She also stated that she is very grateful for Dennis Symons and Sue Proscia who arrive early and stay late to be sure all members of the transportation department's needs are met. She stated she appreciates all the work the Board does. She also commented on some flyers that were posted at Mirabito fuel pumps this evening and that Mirabito took them down.

MARIE SCOFIELD

- Marie Scofield, GTA President, thanked the Board for their commitment to the district. She also commented on the great performance by Footlights over the weekend. She thanked Tammie McCauley for her continued support of the education of students and admitted that the budget process is difficult. Ms. Scofield commented that teachers were involved in the budget process in the past and including a representative in the future may help with communication and understanding of budget decisions made. She also suggested putting a blurb in the Newsletter at the start of the school year explaining why our local police may be in school buildings throughout the school year.

BRIAN MILK

- President Milk stated that he will invite Amanda Boel, Footlights Director, to a board meeting in May or June to discuss the program.

- Board member Youngs commented that Footlights presented a very good show. He commented that he is always amazed at how talented and professional the Footlights' shows are. He also congratulated the seniors who performed. **SCOTT YOUNGS**

- Board member Markham commented that Amanda Boel always brings out the hidden talent in students. His son drove back from college just to see the play. **DOUGLAS MARKHAM**

- Board member McCauley commented that this is the Boel's 30th play performance. **TAMMIE MCCAULEY**

- Timothy Calice, Middle School Principal, commented that the Middle school had CBT state testing yesterday and by far was the smoothest test start, crediting faculty team leaders who helped with planning. The state platform had issues with uploads when the students completed their tests. The middle school extended the testing time by 45 minutes and all but 20 students tests were submitted. The 20 that were not able to upload had their chrome books quarantened in the Middle School Office until today when they were successfully uploaded. **TIMOTHY CALICE**

- The state was recommending that the 5th and 8th grade testing be completed on Thursday, however it was only a recommendation.

- Bryan Ayres stated that the intermediate school testing will be done next week.

EXEC SESSION – Burghardt/markham 8:34

- Motion made by Burghardt, seconded by Markham, to adjourn to Executive Session at 8:34 p.m. for the following: **EXECUTIVE SESSION**
 - To discuss the performance of a particular person.
 - To discuss the 2019-2020 budget.
 - To discuss the Superintendent search and contract.Yes-7, No-0

- Motion made by Barrows, seconded by Drew, to adjourn Executive Session at 9:03 p.m. **ADJOURN EXECUTIVE SESSION**
Yes-7, No-0

- President Milk reconvened the meeting at 10:44 p.m. **RECONVENE**

- Motion made by Barrows, seconded by Markham, to adjourn the meeting at 10:44 p.m. **ADJOURNMENT**
Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk